

We are pleased to assist in the brokering of your portfolio.  
This form describes the auction process and serves to provide us all the information required to properly place your consignment into our monthly auctions.

Your contact information will be used to create a username/password to our custom Member Dashboard where you'll be able to:

- a) review your consignment before it goes live
- b) monitor the bidding as the auction progresses
- c) review accounting once the auction is closed

All new consignors will have their payment method automatically set to have funds held on their PWCC Account. Please log on to your Member Dashboard to change your default payment method to Check or PayPal. If you have questions, please email [auction@pwccmarketplace.com](mailto:auction@pwccmarketplace.com).

**PLEASE PRINT  
THIS FORM AND  
INCLUDE IT WITH  
YOUR CONSIGNMENT.**

## PWCC Consignor Information

ARE YOU A NEW CONSIGNOR?  yes  no

NAME\*  
*(first, last)*

STREET ADDRESS\*

CITY, STATE, ZIP\*

PHONE\*

EMAIL\*

USE CONSIGNMENT TO PAY FOR RECENT PURCHASE?  yes  no

EBAY USER ID

### PWCC USE ONLY

Date  
processed:

Time  
processed:

Processed  
by:

CILOP  
invoice amount:

## Select which Premier PWCC Auction you are consigning to

Consignments must be received by the consignment deadline to guarantee inclusion in the auction selected.

- AUCTION #1** (Consignment Deadline 12/10/2018)
- AUCTION #2** (Consignment Deadline 1/10/2019)
- AUCTION #3** (Consignment Deadline 2/10/2019)
- AUCTION #4** (Consignment Deadline 3/10/2019)
- AUCTION #5** (Consignment Deadline 4/10/2019)
- AUCTION #6** (Consignment Deadline 5/10/2019)
- AUCTION #7** (Consignment Deadline 6/10/2019)
- AUCTION #8** (Consignment Deadline 7/10/2019)  
Auction #8 highlights will be featured at the National Convention in Chicago
- AUCTION #9** (Consignment Deadline 8/10/2019)  
PWCC will be accepting consignments at the National Convention in Chicago for Auction #9
- AUCTION #10** (Consignment Deadline 9/10/2019)
- AUCTION #11** (Consignment Deadline 10/10/2019)
- AUCTION #12** (Consignment Deadline 11/10/2019)



## Packing List

### Packing & Shipping

Place consigned items into an appropriate box and be sure to keep items away from box corners (2" of padding between your collectible and the box corner is ideal). Double boxing is never a bad idea, though a larger box may increase shipping costs. If you're shipping graded cards, be sure to stack graded cards tightly and secure them. Make sure ungraded (raw) cards are properly protected and sealed in Card Saver 1 or similar holders. For sets and group lots, ensure cards in binder pages are removed from the binder and secured tightly with plastic wrap to prevent shifting in transit. Never ship items in a binder as binders often spring open in shipping and cause damage the cards.

**SHIPPING ADDRESS**

PWCC Marketplace, LLC  
3 Monroe Pkwy Suite P, #601  
Lake Oswego, OR 97035

We can accept consignments shipped via any standard courier or through in-person drop-off. We especially like USPS Express, USPS Priority w/ Certified, USPS Registered mail, UPS Ground, and FedEx. Determining the best courier depends on the size and value of the consignment. Timeline may also influence the shipping selection if the consignment deadline is quickly approaching. **Regardless of which courier you choose, ALWAYS send a package with a tracking number and required signature upon delivery.** Do not hesitate to contact us for shipping recommendations.

### Note

**Multi-Item Group Lots & Memorabilia must be approved with the auction house before shipping\***. Please send an email to [consign@pwccmarketplace.com](mailto:consign@pwccmarketplace.com) for approval and to obtain preparation instructions that ensure items are received in a condition suitable for auctioning. Any group lots which are received in a disorganized fashion may be subjected to a \$50/hr fee while PWCC employees prep the consignment.

## Briefly list the contents of the consignment

*(feel free to staple a separate packing list to this form)*

**SINGLE GRADED CARDS, RAW CARDS, UNOPENED WAX, MEMORABILIA:**

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**\*GROUP LOTS - PLEASE DESCRIBE BRIEFLY:**

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## Consignment Procedure Checklist

- Assemble items to be sold at auction.
- Get approval from PWCC for all Multi-Item Group Lots & Memorabilia items.
- Print this form. Fill out the packing list section or attach separate sheet to this form.
- Place this form in box with consignment and ship via preferred courier.
- Send an email with courier tracking to **consign@pwccmarketplace.com**.
- PWCC will confirm via email when the package arrives at our address. This email serves as a digital record of your consignment, which is needed for insurance purposes. If you're a new client, the contact information at the top of this form will be used to establish your account.
- Check the Member Dashboard on our website to view your listings a few days before the auction begins. The Member Dashboard will also be updated after the auction closes with the consignment results.
- PWCC will issue your consignment proceeds approximately 7-10 days after the entire auction has closed. PayPal cash advances (no fees) can also be issued upon request prior to final consignment payout.

We look forward to working with you! Contact us with any questions:



Brent Huigens  
**consign@pwccmarketplace.com**  
3 Monroe Pkwy Suite P, #601  
Lake Oswego, OR 97035 #601  
eBay ID: pwcc\_auctions  
www.pwccmarketplace.com  
(833) 333-PWCC (7922)

### Legal Terms and Release of Liability

By sending in this consignment form or any item(s) for consignment, you agree as follows:

1. You have legal ownership and full rights and authority to sell the item(s) you are consigning.
2. You confirm that the item(s) have been removed from any registries, including the PSA Set Registry.
3. All statements you have made, including regarding the character, quantity, features, condition, authenticity, and history of the item(s) are accurate; Once
4. the item(s) is listed in the Member Dashboard you have a minimum of 24 hours to review the listing for accuracy prior to the auction launch, after which the review period closes. Once the review period is closed, you waive any right to object to the auction listing for your item(s)
5. PWCC has the exclusive right to sell the item(s) in the auction you specify or PWCC may elect, in its discretion, to list the item(s) in any other auction or remove the item(s) from an ongoing auction, with the goals of maximizing the sale price and ensuring the trust in the sale;
6. While the majority of transactions are completed, on very rare occasions, the buyer fails to remit payment. Should an item you consign go unpaid by the buyer, PWCC will relist in an upcoming auction. PWCC will not return items that go unpaid to the consignor.
7. You recognize that it is impossible for PWCC to accurately predict the ability to sell, selling price, or time of sale for any item(s);
8. YOU WILL INDEMNIFY, DEFEND, AND HOLD HARMLESS PWCC FROM AND AGAINST ANY AND ALL LOSS, DAMAGE, EXPENSE OR LIABILITY (INCLUDING WITHOUT LIMITATION COURT COSTS AND ATTORNEY FEES) ARISING OUT OF OR RELATED TO YOUR CONSIGNMENT TO PWCC;
9. If any dispute arises between us, you agree that it will be resolved according to Oregon law (without regard to conflicts of law principles) and that it will be resolved in the state or federal courts located in Portland, Oregon.